



2010 Seminar

"Positive + = Healthy Practice!"

Saturday 31st July 2010
WATERMARK HOTEL & SPA
Surfers Paradise
8.00am – 6.00pm including "Cocktail Hour"

- DIANE HENNING "YOUR CHOICE IN THE WORKPLACE: TO LANGUISH OR TO FLOURISH"
Who would not want to work in a positive and constructive workplace? So...what power does each of us have to impact positively on the quality of the environment in which we work?
- LESLEY MACEY "CONFIDENTIALITY – IT'S YOUR RESPONSIBILITY"
An interesting view on confidentiality at the front desk and the new rulings on the Privacy Act.
- LYNDA GROOM "ANY GIVEN TIME" - SCHEDULES & APPOINTMENTS,
YOUR BUSINESS PLAN FOR THE DAY"
- GLEN MILES & KATHY NELSON "MEDICARE 'HOW TO' FOR YOU" / "DVA MADE EASY"
Changes to all 'online' activities & what can now be done via the website / An overview of DVA services
- MARIANNA KELLY "MYTHBUSTERS FOR FRONT DESK STAFF"
There are some common myths and rumours surrounding Medico-legal issues and the practice of medicine. Marianna Kelly, Medico-legal Risk Advisor from Avant will bust some of these myths whilst providing implementation strategies for you as a medical receptionist and support staff member to manage the medico-legal risks in your practice. Forward some of your myths or questions in advance to amrgc@iprimus.com.au
- CLIFF BATERLY "HOW TO GET FIT, LOSE WEIGHT, TONE UP THE EASY & SENSIBLE WAY"

Major Sponsors:



✂ Payments made by 30th June 2010 will receive an Early Bird Discount of \$5.00

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Payment Details: Early Bird by 30th June 2010 otherwise payment must be received by Friday 23rd July 2010.
 Cheque payable to Association of Medical Receptionists Gold Coast, PO Box 2744 Southport Q 4215. Credit card facilities are available, please phone Noel on 0448 105 606 (Mon – Thurs, evenings only - 7.00pm – 8.00pm)

Certificate of Attendances will be issued to those attending. Registration Fee is tax deductible.